

Converting eBird Checklists to Upload on iNaturalist

1. Go birding! If possible, record sounds and take photos! If you are new to birding, make a list of the species you have seen, be sure to take note of the location and the date/time.
2. Create and submit a checklist on your phone or from your desktop computer in eBird.
3. View your submitted checklist on your desktop computer, select the pull-down list Checklist Tools and click on Download. This will download a .CSV file with your checklist information.
4. Open the .CSV file and view it in Excel (or similar). Some columns will need to be moved/renamed/deleted to match the format needed to upload it into iNaturalist.
5. After matching the formatting required by iNat, give your .CSV a unique name and save it.
6. Open iNaturalist from your desktop computer and click the green Upload button. Select More Import Options and click CSV. Click Choose File, find the .CSV you just saved, and select the blue Upload button.
7. You can now go to Edit Observations and find all the species from your checklist entered as separate observations.
8. You can make changes or add photos or sounds to them easily by selecting Batch Edit and checking each observation before clicking Edit Selected.
9. Edit each individually from this screen, upload photos or sounds, or select Batch Operations at the top to apply changes to all of them at once. This is helpful if you need to select the location from the map and apply it to all of them. When you are finished editing and uploading any media, select the blue Save All button.

iNaturalist CSV Format – Include these columns and formatting:

Taxon name: text

Observation date: YYYY-MM-DD HH:MM

Description: text

Place name: text

Latitude / y coord / northing: dd.dddd

Longitude / x coord / easting: dd.dddd

Tags: tag,tag,tag

Geoprivacy: Leave blank for public, or entire “Private” or “Obscured”